



Our client, a world leading company in the field of luxury goods, is looking for a

Business Analyst / Project Manager Assistant – Trainee (6 months, Geneva)

(IT department)

The successful applicant will join the e-Services team and engage in gathering of business requirements, documenting user requirements, defining business workflows and processes, supporting the project manager and ensuring that projects developed meet the agreed requirements.

Responsibilities

Your key duties will include:

- Gather requirements
- Document requirements
- Functional specification write
- Analysis and modeling of business processes
- Data analysis
- Data modeling /data warehousing
- Stakeholder liaison

Personal skills

- Excellent relationship skills - Customers-oriented
- Forward thinking
- Able to prioritize the work load
- Ability to work under own personal initiative
- Organized and rigorous

Technical Understanding

- Experience of business process modeling with UML
- Understands basic Internet and client/server architectures and web technologies

Languages

- French and English

If this challenge interests you, please send your application (by mail only) to the attention of Mathieu Grivel at : mgrivel@careerworld.ch